



## St. Mary's Catholic School

School Education Assurance Plan

2022 - 2026 Division Education Assurance Plan

School Year: 2022-2023

Elk Island Catholic Schools will ensure success for all students.

## 2022-2023 School Assurance Plan Overview

Strategic Priority	Faith Integration	Learners and Learning	Systemic Wellness	Community Engagement
Goal	Our students, staff and EICS community will be provided a faith integrated environment through worship, witness and service.	Our students and staff will develop to their fullest potential through multiple pathways.	Staff and student well-being, in mind, body and spirit, will be supported through programming and education.	EICS provides enhanced opportunities to support student success through communication, engagement and partnership.
Division Outcome	Students and staff explore a deeper understanding of faith through the division faith theme.	Students achieve acceptable and excellence in literacy and math/numeracy.	Support Holistic well-being through educational and professional development in the areas of physical literacy, weight neutral well-being and mental health.	Provide appropriate, transparent and timely communication with schools, families and community stakeholders.
School Strategy	*Provide actionable reminders of the division faith theme as	*Continue with school wide refinement of disciplinary	*Educate staff and students about AP 168 in order to put it	*Engage visibility of school communication (school

	well as formation opportunities for staff and students that leads to impact at the school level.	literacy and numeracy practices, including a continual focus on annotation practices in all core subjects (Math, Science, and Humanities)	into action to support and celebrate staff and student well-being. *Apply PEPY conversations in staff meetings and in classroom conversations to encourage holistic well-being in our school community	initiatives, promotion, events and information) through multiple mediums to improve community engagement.
Division Outcome	Foster a meaningful connection with families, parishes and Catholic organizations to be advocates and witnesses for the success of Catholic Schools.	Implement Curriculum through data informed responsive instruction and quality assessment.		Provide opportunities for all stakeholders (staff, students, and parents) to have involvement and provide feedback to improve the educational experience.
School Strategy	*Continue to engage and support local community partners to celebrate the good news of Catholic Education. *Initiate, promote and support local opportunities that share in the development of experiences that form responsible students that give witness to Catholic Social Teachings	*Provide opportunities for staff collaboration to engage in quality assessment and reporting practices.		*Collaboratively review and improve school engagement processes with key stakeholders (assurance survey, active school engagement, parent advisory council)

School Education Assurance Plan Template Adapted from A Guide to Support Implementation: Essential Conditions, September 2010 www.essentialconditions.ca

## 2022-2023 School Assurance Plan

	Strategic PRIORITY: Faith Integration	
Division Goal: Our students, staff and EICS community will be provided a faith integrated environment through worship, witness and service.	<ul> <li>Division Outcome(s):</li> <li>Students and staff explore a deeper understanding of faith through</li> <li>Foster a meaningful connection with families, parishes and Catholic witnesses for the success of Catholic Schools.</li> <li>Targeted Success Measures: <ul> <li>Catholic Schools measures:</li> <li>Catholic School Review</li> <li>ElCS Education Assurance Survey</li> <li>School Faith Environment</li> <li>Staff Faith Formation</li> <li>Student Faith Formation</li> <li>Community engagement</li> </ul> </li> <li>Alberta Education measures: <ul> <li>Students model active citizenship</li> </ul> </li> </ul>	
	2022-2023 School Strategies and Corresponding Actions:	
Implementation Plan:	School Strategies: "What are the school strategies that will help us in achieving the division outcome and the objective of the goal?" "When will this take place? (include in TIme)	Milestones "What is the success criteria?" How will you know that the school strategies and actions you have chosen are implemented
School Strategy(ies): To achieve the Shared Vision Examine the present situation in the area	St. Mary's will: • *Provide actionable reminders of the division faith theme as well as	at a high level? What will you accept as evidence that the school

School Education Assurance Plan

of focus: • What are we doing well and what is the evidence? • What are we not doing so well, and what is the evidence? • What might be possible?	<ul> <li>formation opportunities for staff and students that leads to impact at the school level.         <ul> <li>Create physical reminders of the theme in every classroom where teachers would be purposefully integrating into conversations with students</li> <li>Engage with the theme during school assemblies and special church celebration events (Opening Mass, Advent, Lent and Easter Celebrations, Grad Mass etc.)</li> <li>Create opportunities/activities for in class discussion on theme</li> </ul> </li> <li>*Continue to engage and support local community partners to celebrate the good news of Catholic Education.</li> <li>St. Martins of Tours Parish (Father Robert) engaging students and staff with divine liturgy and building classroom relationships</li> <li>Holy Trinity Parish (Father Damian and Trustee Makowecki) engaging students and staff with divine liturgy and building classroom relationships</li> <li>St. Martin's Elementary School nurturing a connection between the two schools to create a unified faith community through student mentorship and staff relationship building</li> <li>*Initiate, promote and support local opportunities that share in the development of experiences that form responsible students that give witness to Catholic Social Teachings, such as:         <ul> <li>Vegreville Food Bank Drive</li> <li>Ukraine Relief Efforts</li> <li>FCSS Partnership</li> <li>Senior Lodges</li> <li>Lurana House</li> </ul> </li> </ul>	strategies and actions you have chosen are having an impact? What additional support is needed if you are not achieving success?
<b>Research and Evidence</b> What data, including research, evidence, lesson learned, is being used to inform your plan?	Conversations with staff from St. Martin's Elementary on past initiatives that were once implemented but have been postponed due to Covid. Quantitative and Qualitative Data from our assurance engagement with staff, students and parents of our community.	

Conversations with chaplains and religious leads from other communities to determine best practices	
<ul> <li>integration and development of relevant religious education. (Teen friendly language, what is working buildings, sharing of ideas at chaplain meetings,etc).</li> <li>Foundational documents used:         <ul> <li>Marks of a Excellent Catholic Leader</li> </ul> </li> </ul>	
Marks of a Excellent Catholic Teacher	
Resources       What resources will be needed to support? (e.g., staff, supplies, etc)       • Continued development of Faith Formation Lead Team led by School Chaplain (0.1 FTE) at increasingly support staff and students in their faith formation experiences.         • Plan and organize school celebrations, coordinated religious ed opportunities         • Connect with Parish organizers at Holy Trinity         • This team will coordinate with the student council/Leadership Group regarding statement and initiatives to ensure faith integration in a general sense.	d other faith
Professional GrowthStaff PD, at the beginning of the 2022-23 School year to engage the Division Faith Theme. to be engaged at regular staff meetings as well as at school celebrations and announceme this frame of mind at the forefront - regular time devoted to collaborative creation of lessons link to the theme	nts to keep
<ul> <li>Staff will be encouraged to attend faith PD/PL opportunities such as RMEC, SPICE, etc. W expansion of livestreaming opportunities, we hope to make these available to more staff th possible.</li> </ul>	
<ul> <li>All staff work on having a measurable faith formation goal on their staff assurance develope following it through.</li> </ul>	ment plan and
Variety of staff leading morning prayer.	
Faith formation learning is always embedded at the beginning of our staff meetings following	ıg prayer.
TimeOngoing engagement of staff and students in faith formation opportunities means that while events are time bound, this is a continuous process throughout the year	e specific
support the implementation of the school       • Some event planning needs to be started before the 2022 school year ends	
strategies?Connections to special events need to be done during the Church Seasons (i.e paska brea egg decorating with Holy Trinity and St. Martin's Elementary should be planned at the begin	
• Further integration of Parish priests into faith formation activities and to be increasingly inverses with everyday life of the school remains an invitation and goal.	olved in the
• Open invitation to Parish and Parent communities to participate in school faith celebrations school and church bulletins/newsletters.	through
Sharing of faith activities on social media.	
Continued support and engagement of district and local Social Justice initiatives such as the second s	e local food

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bank, FCSS, Ukraine Relief efforts, Lurana House to reach out to the wider needs of the community.
Once the theme is known near the end of the 2022 year staff will brainstorm ideas on how to integrate this theme into the coming school year.
<ul> <li>Connect with Holy Trinity and St. Martins Elementary at the beginning of the Lent Season to plan Paska and Egg Decorating with the mentor program.</li> </ul>

	Strategic PRIORITY: Learners and Learning
Division Goal: Our students and staff will develop to	Division Outcome(s): <ul> <li>Students achieve acceptable and excellence in literacy and math/numeracy.</li> </ul>
their fullest potential through multiple pathways.	Implement Curriculum through data informed responsive instruction and quality assessment.
	<ul> <li>Targeted Success Measures:</li> <li>Elk Island Catholic Schools measures:</li> <li>EICS Education Assurance Survey</li> </ul>
	<ul> <li>EICS Education Assurance Survey</li> <li>EICS Literacy Assessments</li> </ul>
	<ul> <li>*K Screener</li> <li>*PA Screener</li> </ul>
	<ul> <li>*BAS Assessment</li> <li>*STAR Reading Assessment</li> </ul>
	○ <b>*</b> GB+
	<ul> <li>EICS Math Assessments</li> <li>Alberta Education measures:</li> </ul>
	<ul> <li>Diploma Exam Results</li> <li>Provincial Achievement Test Results</li> </ul>
	<ul> <li>High School Completion Results</li> </ul>
	<ul> <li>Citizenship</li> <li>Student Learning Engagement</li> </ul>
	<ul> <li>Education quality</li> <li>Access to Supports and Services</li> </ul>
	<ul> <li>First Nations, Métis and Inuit Student Success</li> </ul>

	<ul> <li>English Language Learners</li> </ul>	
	2022-2023 School Strategies and Corresponding Actions:	
Implementation Plan: School Strategy(ies): To achieve the Shared Vision Examine the present situation in the area of focus: • What are we doing well and what is the evidence? • What are we not doing so well, and what is the evidence? • What might be possible?	<ul> <li>School Strategies: "What are the school strategies that will help us in achieving the division outcome and the objective of the goal?" "When will this take place? (include in Time)</li> <li>St. Mary's will: <ul> <li>Continue with school wide refinement of disciplinary literacy and numeracy practices, including a continual focus on annotation practices in all core subjects (Math, Science, and Humanities)</li> <li>Continued implementation of School wide Annotation Plan in all subject areas with discussions of refinement and effectiveness reported at CRM times</li> <li>Provide ongoing small group interventions supports in numeracy and literacy</li> <li>Build capacity in staff by engaging teachers in ongoing Data Analysis and Responsive Teaching with support from our district consultants (Crystal Cholin for Literacy/Humanities, and Heather Van Streun for Numeracy/Sciences).</li> <li>Coordinate Professional Development with other grade/subject area teachers in the district</li> </ul> </li> <li>Provide opportunities for staff collaboration to engage in quality assessment and reporting practices.</li> <li>Establish a common understandings of effective assessment and reporting practices through an exploration of AP 360</li> </ul>	<ul> <li>Milestones</li> <li>"What is the success criteria?"</li> <li>How will you know that the school strategies and actions you have chosen are implemented at a high level?</li> <li>What will you accept as evidence that the school strategies and actions you have chosen are having an impact?</li> <li>What additional support is needed if you are not achieving success?</li> </ul>
<b>Research and Evidence</b> What data, including research, evidence, lesson learned, is being used to inform	<ul> <li>Through a collaborative staff process we will continuously refine assessment and reporting practices throughout the year</li> <li>Collaborate with CLS staff and Principals from other communities to determine best practices for analysis and review.</li> <li>Review STAR and MIPI data in collaboration with CLS consultants in order to determine areas of need</li> </ul>	

your plan?	and next steps.
	Review as a staff the EICS Assurance data, as well as AB Ed Assurance pillar results when available to inform decision making.
<b>Resources</b> What resources will be needed to	<ul> <li>Data driven - STAR and MIPI analysis led by CLS consultants (Heather &amp; Crystal). Both of these are ongoing and will be essential to responsive teaching practices. Organized by school admin.</li> </ul>
support? (e.g., staff, supplies, etc)	<ul> <li>Committee to engage students with Student Voice feedback surveys to find what is working, what isn't so as to refine quality teaching and learning.</li> </ul>
	0.5 FTE EA dedicated to Core Support in the afternoon?
<b>Professional Growth</b> What professional learning supports are needed?	<ul> <li>Foundational documents used are:         <ul> <li>The revised Teaching Quality Standard</li> <li>Alberta Program of Studies</li> <li>EICS AP 360- School Assessment, Evaluation and Reporting.</li> </ul> </li> </ul>
	<ul> <li>School to provide funds/ support for PD         <ul> <li>Collaboration funding</li> <li>PD funds directed to areas identified from PAT's and Diploma analysis.</li> </ul> </li> </ul>
	• School Admin to facilitate, organize, and schedule aforementioned PD and collaboration opportunities.
	<ul> <li>School to provide funding for the continued support of School Counselor./guidance at approx 0.2 FTE to guide student course selection and navigation, as well as provide relational support.</li> </ul>
<b>Time</b> What is the timeframe needed to	<ul> <li>Carve out time at each once a month after school for CRM priorities and CTM summaries.</li> <li>Continue a rotating schedule for CTM's to meet every Wednesday by specific grade level focus.</li> </ul>
support the implementation of the school strategies?	<ul> <li>Teachers need ongoing support to follow up on monthly check points of progress for next steps identified by</li> <li>PAT and DIP analysis</li> </ul>
Link to School PD Plan	<ul> <li>STAR and MIPI analysis</li> </ul>
<b>Community Engagement</b> What strategies are in place to share with	• Scheduled Opportunities? (One or two staff per meeting?) for EICS staff to present at Parent Council meetings particularly with a focus on informing parents on the broad programming we are able to offer.
stakeholders?	<ul> <li>Parent survey and Jamboard engagement at PAC and through Parent Voice Feedback form in response to Assurance data.</li> </ul>
	<ul> <li>Share a Jamboard of our School assurance plan to inform parents and stakeholders of our prioritization of numeracy, literacy, and student engagement.</li> </ul>

	Strategic PRIORITY: Systemic Wellness	
Division Goal: Staff and student well-being, in mind, body and spirit, will be supported through programming and education.	<ul> <li>Division Outcome(s):</li> <li>Support Holistic well-being through educational and professional de literacy, weight neutral well-being and mental health.</li> <li>Targeted Success Measures: <ul> <li>Elk Island Catholic Schools measures:</li> <li>ElCS Education Assurance Survey</li> <li>Employee Engagement</li> <li>Staff Health and Wellness</li> <li>Student Health and Wellness</li> </ul> </li> <li>Alberta Education measures: <ul> <li>Welcoming, Caring, Respectful and Safe Learning Environments</li> <li>Access to Supports and Services</li> </ul> </li> </ul>	evelopment in the areas of physical
	2022-2023 School Strategies and Corresponding Actions:	
Implementation Plan:	School Strategies: "What are the school strategies that will help us in achieving the division outcome and the objective of the goal?" "When will this take place? (include in TIme)	Milestones "What is the success criteria?" How will you know that the school strategies and actions you have chosen are implemented
<ul> <li>School Strategy(ies):</li> <li>To achieve the Shared Vision</li> <li>Examine the present situation in the area of focus:</li> <li>What are we doing well and what is the</li> </ul>	<ul> <li>St. Mary's will:</li> <li>Educate staff and students about AP 168 in order to put it into action to support and celebrate staff and student well-being.</li> <li>Apply PEPY conversations in staff meetings and in classroom</li> </ul>	at a high level? What will you accept as evidence that the schoo strategies and actions you have chosen are having an impact?

evidence? • What are we not doing so well, and what is the evidence? • What might be possible?	<ul> <li>conversations to encourage holistic well-being in our school community</li> <li>Prioritize AP 168 -Nutrition, Physical Literacy and Mental Health during staff meetings, to ensure shared understanding and begin the process of actioning locally.</li> <li>Advocate for the Student Health and Wellness activities coordinated by Health Champion and MHCB workers.</li> <li>Apply PEPY training in staff meetings and interactions with students to encourage united language on holistic wellness</li> <li>Recognize student success through a regular "Saints Award" at assemblies for kids who have demonstrated good citizenship and wellness choices.</li> </ul>	What additional support is needed if you are not achieving success?
<b>Research and Evidence</b> What data, including research, evidence, lesson learned, is being used to inform your plan?	<ul> <li>Explore student and staff wellness best practices. Implementation of findings from PEPY PD, ongoing collaboration with other schools, and our assurance data in a way that is responsive to identified areas of need.</li> </ul>	
<b>Resources</b> What resources will be needed to support? (e.g., staff, supplies, etc)	<ul> <li>Utilize PD day near the beginning of semester 1 to collaborate regarding students' areas of success and challenges as part of our CRM. This will include planning for transitioning support and evaluating student wellness in a check in manner.</li> <li>Continue transition/concern identification flagging at each Staff meeting and during CTM's with a focus on student wellness.</li> <li>Health Champion to lead staff in health and wellness initiatives (in particular PEPY) to continue to support staff and student wellness.         <ul> <li>Staff organized open workouts after school in fitness room to foster physical and mental health through community</li> <li>Staff wellness walks group after school</li> </ul> </li> <li>Fundamental documents used are:         <ul> <li>AP 168 -Nutrition, Physical Literacy and Mental Health</li> <li>Resources from PEPY.life</li> </ul> </li> <li>Feedback from Assurance Survey and staff meeting engagement documents.</li> </ul>	

<b>Professional Growth</b> What professional learning supports are needed?	<ul> <li>Support our Health Champion in specific PD that:         <ul> <li>Educate staff on and Integrate PEPY into staff meeting norms</li> <li>promotes an active lifestyle with staff</li> <li>Integrates AP 168 into daily school life</li> </ul> </li> <li>To identify a Wellness goal within each staff member's Staff Assurance Development Plan and to provide support to achieve the goal.</li> </ul>
<b>Time</b> What is the timeframe needed to support the implementation of the school strategies? <b>Link to School PD Plan</b>	<ul> <li>Utilize PD day near the beginning of semester 1 for PEPY PD</li> <li>Monthly Assembly for students and staff</li> <li>One session per PD day that is designated to active health</li> </ul>
<b>Community Engagement</b> What strategies are in place to share with stakeholders?	<ul> <li>Open invitation to monthly assemblies for parents and families</li> <li>Continue the engagement work of seeing that mental health and wellness is a shared responsibility.         <ul> <li>Presentations for students</li> <li>Guest speakers for Parent Council</li> </ul> </li> <li>Showcase events and good work through radio and newspaper locally.</li> </ul>

	Strategic PRIORITY: Community Engagement
Division Goal: EICS provides enhanced opportunities to support student success through communication, engagement and partnership.	<ul> <li>Division Outcome(s): <ul> <li>Provide appropriate, transparent and timely communication with schools, families and community stakeholders.</li> <li>Provide opportunities for all stakeholders (staff, students, and parents) to have involvement and provide feedback to improve the educational experience.</li> </ul> </li> <li>Targeted Success Measures: <ul> <li>Elk Island Catholic Schools measures:</li> <li>ElCS Education Assurance Survey</li> </ul> </li> <li>Alberta Education measures: <ul> <li>Satisfaction with Parental Involvement in decisions about their child's education.</li> </ul> </li> </ul>

	2022-2023 School Strategies and Corresponding Actions:	
Implementation Plan:	School Strategies: "What are the school strategies that will help us in achieving the division outcome and the objective of the goal?" "When will this take place? (include in TIme)	Milestones "What is the success criteria?" How will you know that the school strategies and actions you have chosen are implemented
School Strategy(ies): To achieve the Shared Vision Examine the present situation in the area of focus: • What are we doing well and what is the evidence? • What are we not doing so well, and what is the evidence? • What might be possible?	<ul> <li>St. Mary's will:</li> <li>Engage visibility of school communication (school initiatives, promotion, events and information) through multiple mediums to improve community engagement. <ul> <li>Maintain transparency through continued engagement and showcasing of our school community which is increasingly engaged on social media and through school newsletter communication.</li> <li>Empower Student Council/Leadership Group to develop weekly social media posts "Saints Scoop" for Instagram/Facebook etc.</li> <li>Communicate reporting practices to parents in order to clarify school assessment policy</li> <li>Explain standard of excellence to parents and about how grades can fluctuate and how expectations change between grade levels</li> </ul> </li> <li>Review and refine school engagement processes collaboratively with key stakeholders (assurance survey, active school engagement,</li> </ul>	at a high level? What will you accept as evidence that the school strategies and actions you have chosen are having an impact? What additional support is needed if you are not achieving success?

	<ul> <li>parent advisory council)         <ul> <li>Engaged in response to previous year's assurance data. Survey sent to all parents, including the Parent Council.</li> <li>Provide time and resources for a rotation of staff members (1 or 2) to attend Parent Council Meetings to report on the milestones of their classroom, their vision for the future and the ways parent council can support them.</li> </ul> </li> </ul>
<b>Research and Evidence</b> What data, including research, evidence, lesson learned, is being used to inform your plan?	<ul> <li>Engage the parent community to see what would increase their satisfaction with Communication efforts Parent Voice feedback forms.</li> <li>Jamboard feedback from parents</li> </ul>
<b>Resources</b> What resources will be needed to support? (e.g., staff, supplies, etc)	<ul> <li>School leaders (Students, Staff, Parents) will be utilized for Radio and Newspaper, as well as social media entries and interviews.</li> <li>Admin will work towards providing substitute teacher time for staff to get involvement of more staff at PAC meetings with special presentations to attract active membership, as well as:         <ul> <li>Online option available to parents</li> <li>Reminder given weekly in Smore newsletter.</li> <li>Current day reminder invitation.</li> </ul> </li> <li>Facilitate better collaboration and communication from events in order to more clearly communicate with parents and showcase the school.</li> <li>To collaborate with Parents regarding the way the school uses Powerschool and Google classroom and their features through a parent info night(s) and "did you know" features in smore newsletter and social media.</li> <li>Attendance</li> <li>Grades</li> <li>Assessment</li> <li>Comments</li> <li>Fees</li> <li>Division Testing results</li> </ul>
<b>Professional Growth</b> What professional learning supports are needed?	<ul> <li>To identify a Staff Assurance Development goal from each staff which connects to community engagement in a professional way, with a particular focus on classroom communication with parents and students, potential for live stream options to continue.</li> <li>Support staff with inservice on social media platforms utilized by the school and provide time for gaining competency. Appointing a Social Media lead staff member is an area to explore.         <ul> <li>Twitter</li> <li>Instagram</li> <li>Facebook</li> </ul> </li> </ul>

	<ul> <li>Website</li> <li>Internal Tv displays</li> <li>Smore</li> <li>Yearbook</li> </ul>
<b>Time</b> What is the timeframe needed to support the implementation of the school strategies? <b>Link to School PD Plan</b>	<ul> <li>Ongoing process throughout the year:</li> <li>1-2 staff members per meeting a month</li> <li>increase community presence at Community Celebrations for Community events and Special occasions (Shared community masses involving both St. Mary's and St. Martin's, Remembrance day, Advent/Lent, awards celebrations, graduation/farewell, etc. are able to be community level events).</li> </ul>
<b>Community Engagement</b> What strategies are in place to share with stakeholders?	<ul> <li>Increased social media presence - articles shared weekly with smore, photos and info (provided by Leadership Team</li> <li>PAC engagement with staff</li> </ul>